



**AMENDMENT NO. 4  
PARKING MANAGEMENT SERVICES AGREEMENT  
BETWEEN THE CITY OF EVERETT  
AND DOWNTOWN EVERETT ASSOCIATION**

This Amendment No. 4 is dated as of date of last signature below. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington (“City”), and Downtown Everett Association (“Service Provider”).

**RECITALS**

A. The City and Service Provider are parties to the Parking Management Services Agreement dated June 16, 2021, as amended by Amendment No. 1, Amendment No. 2, and Amendment No. 3 (as amended, the “Agreement”).

B. The City and the Service Provider desire to amend the Agreement for the purpose of adjusting Agreement compensation and scope.

**AGREEMENT**

The City and Service Provider agree as follows:

1. Exhibit A of the Agreement is modified as follows:

- Section 1 is modified to include a requirement that Service Provider provide a call center that is available when there is no staff on site and that can remotely provide customer support.
- Section 3 is modified to read as follows:

Staffing levels will be based on the following Garage hours:

- Weekdays – from 7:00 a.m. to 7:00 p.m.
- Weekends – from 8:00 a.m. to 4:00 p.m.

2. The Agreement is modified to revise Section 4.B in its entirety to read as follows:

**Definition of Management Fee.** The “***Management Fee***” is as follows:


<b>Contract Year</b>	<b>Management Fee</b>
Contract Year One July 1, 2020 to June 30, 2021	\$18,274.30 per month
Contract Year Two July 1, 2021 to June 30, 2022	\$18,274.30 per month
Contract Year Three July 1, 2022 to June 30, 2023	\$18,274.30 per month

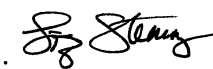
Contract Year Four July 1, 2023 to June 30, 2024	\$18,274.30 per month through August 30, 2023. Starting September 1, 2023, the Management Fee is \$13,831 per month for the remainder of Contract Year Four.
Contract Year Five July 1, 2024 to June 30, 2025	\$13,831 per month through December 31, 2024. Starting January 1, 2025, the Management Fee is \$15,679 per month for the remainder of Contract Year Five.
Contract Year Six July 1, 2025 to June 30, 2026	\$16,093 per month

3. This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. Signatures on this Amendment may be by email, fax, pdf, or other electronic means, in which case such signature will be deemed an original signature for all purposes. Signatures with AdobeSign are fully binding.
4. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT  
WASHINGTON**

**DOWNTOWN EVERETT ASSOCIATION**

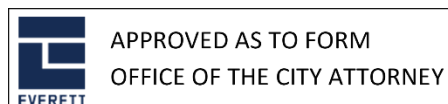
By:   
Cassie Franklin, Mayor

Signature:   
Typed/Printed Name: Liz Stenning  
Title: Executive Director

ATTEST:



Office of the City Clerk













# Parking Services Management Amendment #4\_rev2.SD


Final Audit Report

2024-12-16

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 Agreement completed.

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